



## ROLES & RESPONSIBILITIES: AFL Masters National President

### OBJECTIVE:

The National President is the figurehead of AFL Masters and should act as the spokesperson for the organisation. The National President is ultimately responsible for ensuring that AFL Masters operates within its strategic plan, Constitution, policies and rules and regulations.

### RESPONSIBILITIES:

- Chair National Board Meetings of AFL Masters
- Chair the Annual General Meeting of AFL Masters
- Chair State & Territory Delegates Meetings of AFL Masters
- Oversee the implementation of a Strategic Plan
- Monitor that AFL Masters is operating within its Strategic Plan
- Monitor that AFL Masters is operating in accordance with its Strategic Plan
- Review and update that Strategic Plan in accordance with the relevant timeframes
- Oversee and monitor the role and responsibilities National General Manager
- Support the National General Manager
- Oversee AFL Masters budget and monitor that AFL Masters is operating within the budgets established
- Ensure that AFL Masters is fulfilling all its responsibilities under its Constitution and the *Associations Incorporations Reform Act 2012 (Vic)*
- Ensure that AFL Masters is implementing risk management strategies including relevant insurance cover
- Ensure that AFL Masters is fulfilling all of its competition requirements
- Represent AFL Masters at meetings and functions, as required
- Delegate activities where required
- Approve all outgoing transactions on all AFL Masters bank accounts in accordance with budget
- Attend all sanctioned AFL Masters National Competitions (including National Carnivals)
- Oversee specific portfolios allocated at sanctioned AFL Masters National Competitions including:
  - Umpires
  - Tribunal
  - Modified Laws of Play



- National Carnival Guidelines
- Spokesperson at all official AFL Masters functions
- Trophy & medal presentations

#### **RELATIONSHIPS:**

- AFL Masters National Board
- AFL Masters National General Manager
- AFL Masters National Development Officer
- National Carnival Umpire Liaison Officer
- AFL Masters Hall of Fame Committee
- AFL Masters Legends Committee
- Working relationships with the AFL, AFL Masters-Affiliated Member State and Territory Associations and External Stakeholders
- State and Territory Presidents/Delegates of each AFL Masters-Affiliated Member Association

#### **ACCOUNTABILITY:**

The National President is elected by AFL Masters' Affiliated Members and must operate in the best interest of AFL Masters. Ultimately as with all elected positions, the person is responsible to the members of AFL Masters.

#### **ESSENTIAL SKILLS:**

- Can communicate effectively
- Is a supportive leader and role model
- Effective decision-making skills
- Maintains Confidentiality
- Has a good knowledge of the Constitution, rules, policies and the duties of all office bearers
- Has experience in developing and implementing strategic and business planning

#### **Estimated Time Commitment Required & Period of Appointment**

The estimated time commitment required as the National President is 8 hours per week.

The National President is appointed for a 3 year term as per the AFL Masters Constitution.