



## ROLES & RESPONSIBILITIES: AFL Masters National Board Member/s (appointed)

### OBJECTIVE:

Under the AFL Masters Constitution up to two National Board Members may be appointed at the discretion of the elected National Board members to provide assistance and support the AFL Masters organisation, its strategic plan and its member bodies to ensure the efficient operation of AFL Masters.

### RESPONSIBILITIES:

The following is a list of responsibilities that the appointed Board Member/s may be required to undertake, there may be other duties not listed that may be required:

- Assist the National Board in their duties as required
- Undertake tasks as allocated by the National Board
- Attend all National Board and State & Territory Delegate meetings as scheduled
- Participate in discussion and decision making of the National Board
- Look after a specific portfolio determined by the Board from time to time (and may be varied accordingly)
- Provide a report on allocated portfolio/s as required
- Support all decisions that are made at a National Board level
- Ensure that no decision is made on behalf of AFL Masters without being ratified by the National Board
- Attend all sanctioned AFL Masters National Competitions (including National Carnivals)
- Oversee specific portfolios allocated at sanctioned AFL Masters National Competitions
- Declare interest in any contractual or other matter in which a conflict of interest arises or may arise, and where a conflict does arise, shall absent himself from discussions of such matter and shall not be entitled to vote in respect of such matter

### RELATIONSHIPS:

- National President and the National Board



- State & Territory Delegates
- May liaise with AFL Masters staff as required
- May liaise with other stakeholders as required

#### **ACCOUNTABILITY:**

- The Board Member is accountable to the President and the National Board

#### **ESSENTIAL SKILLS:**

- Can communicate effectively
- Sound organizational skills
- Can work effectively in a team environment
- Is willing to contribute to group discussions and contribute ideas
- Maintains Confidentiality
- Is committed to the AFL Masters philosophy

#### **Estimated Time Commitment Required**

The estimated time commitment required as an appointed National Board Member is 4 hours per week.

Appointed National Board Members are appointed for a one year term which can be renewed at the discretion of the elected National Board Members.